

Volunteer Vanpool Driver Function List

As a Volunteer Vanpool Driver you must be able to:

- Understand and adhere to Washington State traffic laws.
- Understand and adhere to transit agency Vanpool policies and procedures.
- Understand and apply the principles of defensive driving.
- Safely operate a 15' to 21' van
 - carrying up to 15 passengers;
 - in potentially heavy traffic;
 - over a variety of roadways, including narrow city streets;
 - on a planned route; and
 - while adhering to an established time schedule.
- Meet the requirements of the state law, which requires that seatbelts be worn at all times by you and your passengers.
- Enter and exit van's driver seat, sit upright in seat, bend, reach, kneel, stretch, and turn as appropriate to inspect all items on the van that you are going to operate.
- Bend, reach, stretch, and turn as appropriate to manipulate all vehicle controls while safely operating the vehicle.
- Read vehicle instrument panel/gauges, traffic signs, and look for pedestrians and other obstructions while driving during the day and night.
- Assess rapidly changing traffic situations, evaluate hazardous conditions, and take prompt effective action to deal with them safely.
- Provide for the well-being of yourself and passengers in emergencies and special situations.
- Communicate effectively with the public, Vanpool participants, transit agency representatives, and if necessary, with public safety officers.
- Ensure that written and verbal reports are completed accurately and on-time.
- Ensure that daily pre-trip inspections, weekly, and monthly vehicle maintenance inspections are performed in accordance with established checklists and vehicle receives servicing at established intervals.
- Ensure that vehicle interior and exterior are cleaned at established intervals.
- Ensure that vehicle is safely fueled at self-service pumps and check tire pressure and wear every fueling.

Be reachable by cell, telephone, or email during normal business hours.