



BOARD OF COMMISSIONERS WORK STUDY MEETING AGENDA

Date: September 15, 2026

Time: 8:30AM – 10:00AM

Page

1. CALL TO ORDER

2. AGENDA REVIEW

3. CHAIRPERSON'S COMMENTS

4. FULL DISCUSSION / ACTION ITEMS

- | | |
|--|----|
| a. Resolution No. 26-50, Award KT 26-051 Design Services Port Orchard Intermodal Terminal (POIT) | 1 |
| b. Resolution No. 26-51, Appointment of an Auditing Officer | 4 |
| c. Resolution No. 26-52, Reappointment of Community Advisory Committee Member | 8 |
| d. 2 nd Quarter 2026 Financial Report and Discussion | 11 |
| e. Finance Policy Change(s) - Discussion | |
| f. Ridership Performance Report - Discussion | |
| g. Capital Works in Progress – Discussion | 23 |
| h. Proposed Changes in Kingston Service | |

5. EXECUTIVE DIRECTOR ITEMS

6. PROGRESS REPORTS

- | | |
|---|----|
| a. Resolution No. 26-01, Board Composition Review | 25 |
|---|----|

7. PUBLIC COMMENTS

Please state your name for the record. You will have 3 minutes to address the Board.

8. FOR THE GOOD OF THE ORDER:

Transit Board members' comments

9. ADJOURN

Agendas and Board Packets are available online at www.kitsaptransit.com and available in large-print format upon request. If you will need accessibility accommodations for this public meeting, please contact the Clerk of the Board at (360) 478-6230 or via email at JacquelynB@kitsaptransit.com by noon on the Wednesday before the meeting.



Board of Commissioners Agenda Summary

Meeting Date: 09/15/2026

AGENDA ITEM: Resolution No. 26-50, Award KT 26-051 Design Services for POIT

SUBMITTED BY: Steffani Lillie

TITLE: Director

DEPARTMENT: Service & Capital Development

EXHIBITS/ATTACHMENTS: Resolution No. 26-50

BUDGETARY IMPACT *(if applicable)*

BUDGETED AMOUNT: \$ 1,022,059.00

EXPENDITURE REQUIRED: \$ 1,025,112.00

FUNDING SOURCE: Capital

REVIEWED BY: Executive Director

REVIEWED DATE: 09/10/2026

SUMMARY STATEMENT:

This resolution authorizes staff to award a Contract KT 26-051 to KPFF for professional design services on the Port Orchard Intermodal Terminal Project (POIT). The work will advance planning and design of the existing terminal and position the project for future construction as additional funding becomes available. The project has secured Federal Ferry Boat Program (FBP) and local funding for the design effort, and FTA Formula Preventive Maintenance funding, while Kitsap Transit continues to pursue Community Project Funding (CPF) and Congressionally Directed Spending (CDS) for construction.

RECOMMENDED ACTION/MOTION:

MOTION: Move to adopt Resolution No. 26-50, the Board of Commissioners hereby authorizes Kitsap Transit staff to award Contract KT 26-051 to KPFF for Design Services on the Port Orchard Intermodal Terminal Project (POIT) in the amount of \$1,025,112 (one million twenty-five thousand one hundred twelve dollars).

RESOLUTION NO. 26-50

A RESOLUTION OF THE KITSAP TRANSIT BOARD OF COMMISSIONERS
AUTHORIZING STAFF TO AWARD CONTRACT KT 26-051 FOR DESIGN
SERVICES ON THE PORT ORCHARD INTERMODAL TERMINAL PROJECT

WHEREAS, the Port Orchard Intermodal Terminal (POIT) serves as Kitsap Transit's downtown Port Orchard passenger ferry terminal and provides connections between passenger ferry service, local bus service, and the surrounding downtown area; and

WHEREAS, Kitsap Transit is advancing the Port Orchard Intermodal Terminal Project (POIT) to develop the design and environmental documentation necessary for future rehabilitation of the terminal; and

WHEREAS, on June 18, 2026, staff publicly advertised a Request for Qualifications (RFQ) KT 26-051 for Design Services for the Port Orchard Intermodal Terminal Project (POIT) in accordance with the "Brooks Act"; and

WHEREAS, on July 15, 2026, staff received one (1) proposal from KPFF, and the evaluation committee reviewed the proposal in accordance with the established evaluation criteria and determined that KPFF demonstrated the qualifications and experience necessary to successfully perform the project's complex scope of work; and

WHEREAS, KPFF submitted a proposal to provide professional design services for the Port Orchard Intermodal Terminal Project (POIT), including planning, preliminary engineering, design development, preparation of plans, specifications, estimates, environmental and permitting support, in the amount of one million twenty-five thousand one hundred twelve dollars (\$1,025,112); and

WHEREAS, staff has completed a cost analysis and successfully negotiated the scope of work and fee, and determined the proposed cost to be fair and reasonable; and

WHEREAS, completion of design will position the Port Orchard Intermodal Terminal Project (POIT) to advance into construction using FTA Formula Preventive Maintenance funding and any additional construction funding that may become available, including funding pursued through the federal Community Project Funding (CPF) and

Congressionally Directed Spending (CDS) processes; and

WHEREAS, this project is included in the 2026 approved Capital Budget – Ferry Fund and has secured Federal Ferry Boat Program (FBP) and local funding to support design and environmental activities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners authorizing Kitsap Transit staff to award Contract KT 26-051 to KPFF for Design Services for the Port Orchard Intermodal Terminal Project in the amount of one million twenty-five thousand one hundred twelve dollars (\$1,025,112).

ADOPTED by the Board of Commissioners of Kitsap Transit at a regular meeting held on the 15th day of September, 2026.

Katherine T. Walters, Chairperson

ATTEST:

Jackie Bidon, Clerk of the Board



Board of Commissioners Agenda Summary

Meeting Date: 09/15/2026

AGENDA ITEM: Resolution No. 26-51, Appointing an Auditing Officer

SUBMITTED BY: Paul Shinnors

TITLE: Finance Director

DEPARTMENT: Finance Department

EXHIBITS/ATTACHMENTS: Resolution No. 26-51

BUDGETARY IMPACT *(if applicable)*

BUDGETED AMOUNT: \$ 0.00

EXPENDITURE REQUIRED: \$ 0.00

FUNDING SOURCE: Other

REVIEWED BY: Executive Director

REVIEWED DATE: 09/10/2026

SUMMARY STATEMENT:

RCW 42.24.080 requires claims against a municipal corporation or political subdivision to be audited prior to payment to authenticate and certify that materials have been furnished, services rendered, labor performed as described. To accomplish the timely payment of claims and provide for efficient operation of Kitsap Transit, it is necessary to appoint an Auditing Officer to review and certify the authenticity of claims prior to the review and approval of those claims by the Kitsap Transit Board of Commissioners. Kitsap Transit staff recommend that the Board of Commissioners appoint Kitsap Transit's Accounting Manager as the primary Auditing Officer and the Finance Director and Purchasing Supervisor as alternate Auditing Officers in the absence of the Accounting Manager to ensure compliance in all matters pertaining to RCW 42.24 and applicable Washington State Auditor requirements.

RECOMMENDED ACTION/MOTION:

MOTION: Move to adopt Resolution No. 26-51, the Board of Commissioners hereby appoints the Accounting Manager as Kitsap Transit's primary Auditing Officer and the Finance Director and Purchasing Supervisor as alternate Auditing Officers in the absence of the Accounting Manager to ensure compliance in all matters pertaining to RCW 42.24 and applicable Washington State Auditor requirements.

RESOLUTION NO. 26-51

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS APPOINTING A PRIMARY AUDITING OFFICER AND ALTERNATE AUDITING OFFICERS

WHEREAS, Kitsap Transit is a municipal corporation and political subdivision of the State of Washington and is subject to the requirements of RCW 42.24 governing the payment, auditing, authentication, and certification of claims; and

WHEREAS, RCW 42.24.080 requires claims against a municipal corporation or political subdivision to be audited prior to payment by an auditing officer elected or appointed pursuant to statute or, in the absence of statute, by appropriate charter provision, ordinance, or resolution; and

WHEREAS, RCW 42.24.080 further requires the auditing officer to authenticate and certify that materials have been furnished, services rendered, labor performed as described, or that an advance payment is due and payable pursuant to a contract or available as an option for fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation of Kitsap Transit; and

WHEREAS, the Washington State Auditor's Office Budgeting, Accounting and Reporting System (BARS) Manual Section 3.8.5, Voucher Certification and Approval, provides guidance for the auditing and certification of claims and recommends that the Auditing Officer be a different individual from the officer authorized to sign checks or warrants; and

WHEREAS, Kitsap Transit utilizes the Kitsap County Treasurer's Office as its treasurer and issues warrants and other payments in satisfaction of reasonable and necessary obligations incurred in the operation of Kitsap Transit; and

WHEREAS, to accomplish the timely payment of claims and provide for efficient operation of Kitsap Transit, it is necessary to issue warrants, checks, and electronic payments prior to review and approval of those claims by the Kitsap Transit Board of Commissioners; and

WHEREAS, RCW 42.24.180 authorizes the Board of Commissioners to allow for the issuance of warrants or checks in payment of claims prior to approval by the Board provided an Auditing Officer is appointed by resolution of the Board of Commissioners and the statutory

requirements for auditing, internal controls, bonding, subsequent Board review, and recovery of any disapproved claims are satisfied; and

WHEREAS, Kitsap Transit has adopted contracting, hiring, purchasing, payroll, and disbursing policies and procedures designed to provide effective internal controls over the expenditure of public funds; and

WHEREAS, the Accounting Manager is the appropriate position to be designated as Kitsap Transit's primary Auditing Officer in accordance with the requirements of Chapter 42.24 RCW and the BARS Manual; and

WHEREAS, to provide appropriate operational coverage and continuity, the Finance Director is the appropriate position to serve as the first Alternate Auditing Officer in the absence or unavailability of the Accounting Manager, and the Purchasing Coordinator is the appropriate position to serve as the second Alternate Auditing Officer in the absence or unavailability of both the Accounting Manager and Finance Director; and

WHEREAS, the Auditing Officer or authorized Alternate Auditing Officer shall audit and certify applicable claims prior to payment in accordance with RCW 42.24 and applicable State Auditor requirements; and

WHEREAS, the Board of Commissioners shall review the warrants register, and if necessary, documentation supporting claims paid at its next regularly scheduled public meeting in accordance with RCW 42.24.180.

NOW THEREFORE, BE IT RESOLVED the Kitsap Transit Board of Commissioners hereby appoints the Accounting Manager as Kitsap Transit's primary Auditing Officer and the Finance Director and Purchasing Supervisor as alternate Auditing Officers in the absence of the Accounting Manager to ensure compliance in all matters pertaining to RCW 42.24 and applicable Washington State Auditor requirements.

ADOPTED by the Kitsap Transit Board of Commissioners at a regular meeting held on the 15th day of September, 2026.

Katherine T. Walters, Chairperson

ATTEST:

Jackie Bidon, Clerk of the Board

DRAFT



Board of Commissioners Agenda Summary

Meeting Date: 09/15/2026

AGENDA ITEM: Resolution No. 26-52, Reappointment of CAC Member

SUBMITTED BY: John Clauson

TITLE: Executive Director

DEPARTMENT: Executive

EXHIBITS/ATTACHMENTS: Resolution 26-52

BUDGETARY IMPACT *(if applicable)*

BUDGETED AMOUNT: \$ 0.00

EXPENDITURE REQUIRED: \$ 0.00

FUNDING SOURCE:

REVIEWED BY: Executive Director

REVIEWED DATE: 09/10/2026

SUMMARY STATEMENT:

The Community Advisory Committee (CAC) has a representative whose term expires at the end of September. Cindy Hare-Willis is a member representing Peninsula Community Health Services. Staff requested the representative submit an updated application to confirm continued interest in the Committee. The application was returned and reviewed by staff. The existing CAC members also voted to approve Ms. Hare-Willis' request. Staff recommends renewing the membership for two (2) years to maintain an experienced Committee.

RECOMMENDED ACTION/MOTION:

MOTION: Move to adopt Resolution No. 26-52, reappointing Cindy Hare-Willis to the Kitsap Transit Community Advisory Committee for a two-year (2-year) term effective October 1, 2026.

RESOLUTION NO. 26-52

A RESOLUTION OF THE KITSAP TRANSIT BOARD OF COMMISSIONERS
CONFIRMING THE REAPPOINTMENT OF A MEMBER TO THE KITSAP
TRANSIT COMMUNITY ADVISORY COMMITTEE

WHEREAS, by Resolution 91-91, the Board of Commissioners of Kitsap Transit authorized the Community Advisory Committee (CAC) to determine the makeup of its committee to ensure regular participation by representative groups of Kitsap residents; and

WHEREAS, the term of Cindy Hare-Willis, Peninsula Community Health Services, comes up for renewal in September 2026; and

WHEREAS, Ms. Hare-Willis has expressed an interest in continued membership on the CAC; and

WHEREAS, Kitsap Transit staff requested and received an updated application from Ms. Hare-Willis; and

WHEREAS, Ms. Hare-Willis helps facilitate communication between Kitsap Transit and the disadvantaged community as a Medical Respite Manager at Peninsula Community Health Services, bringing feedback and issues to the attention of Kitsap Transit; and

WHEREAS, the existing CAC members voted to approve Ms. Hare-Willis' request to continue membership; and

WHEREAS, staff recommends the reappointment of Cindy Hare-Willis for another two-year (2-year) term as reflected below in order to maintain an experienced committee.

Cindy Hare-Willis	Peninsula Community Health Services	10/26 – 09/28
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NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that Cindy Hare-Willis be reappointed to the Kitsap Transit Community Advisory Committee for a two-year (2-year) term effective October 1, 2026.

ADOPTED by the Board of Commissioners of Kitsap Transit at a regular meeting held on the 15th day of September, 2026.

Katherine T. Walters, Chairperson

ATTEST:

Jackie Bidon, Clerk of the Board

Quarterly Transit Fund Financial Report

JUNE 2026



Summary Income Statement - Transit Fund

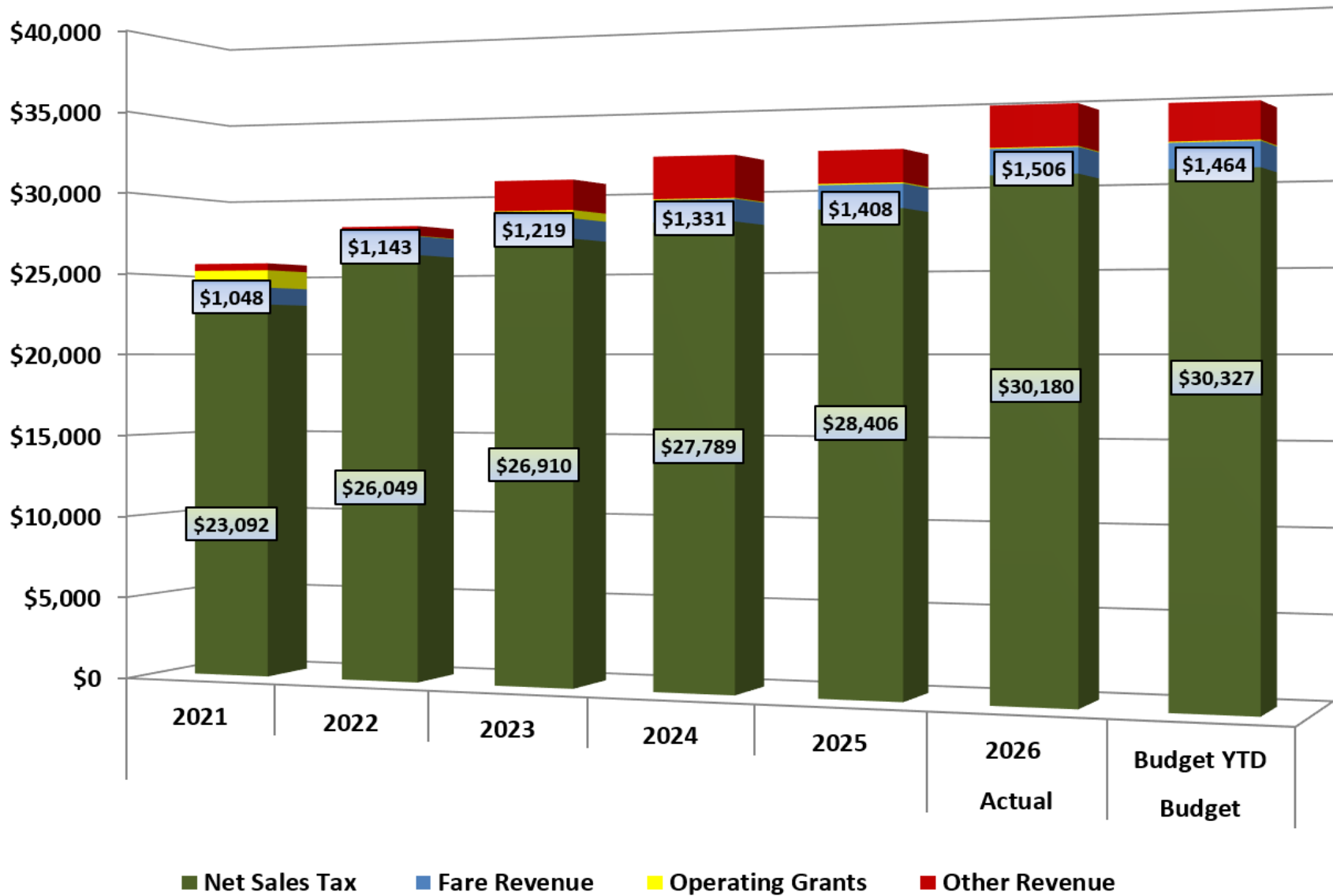
Second Quarter - 2026

	Actual	Budget	Over / (Under) Budget		Notes
			(\$)	(%)	
OPERATING INCOME:					
ROUTED FARE	\$ 950,041	\$ 853,500	\$ 96,541	11.31%	
WORKER DRIVER FARE	298,891	369,500	(70,609)	-19.11%	W/D ridership & fare revenue slow to rebound since shut down
VANPOOL FARE	176,261	153,850	22,411	14.57%	
ACCESS FARE	81,280	86,700	(5,420)	-6.25%	
PARKING FEES	95,305	96,000	(695)	-0.72%	
ADVERTISING REVENUE	-	-	-		
LEASE INCOME	188,264	190,000	(1,736)	-0.91%	
OTHER OPERATING INCOME	13,942	15,000	(1,058)	-7.05%	
TOTAL OPERATING REVENUE	\$ 1,803,984	\$ 1,764,550	\$ 39,434	2.23%	
OPERATING EXPENSE:					
GENERAL ADMINISTRATION	\$ 3,211,484	\$ 3,630,269	\$ (418,785)	-11.54%	timing difference on professional services & contractual
CAPITAL/LONG RANGE PLANNING	436,522	524,888	(88,366)	-16.84%	
CUSTOMER SERVICE/INFORMATION	512,917	553,762	(40,845)	-7.38%	
ROUTED SERVICES	9,095,694	9,990,428	(894,734)	-8.96%	Operator wages & benefits budget trending greater than actual
WORKER DRIVER	647,843	789,106	(141,263)	-17.90%	
RIDESHARE	212,197	235,788	(23,590)	-10.00%	
ACCESS	7,298,706	7,545,564	(246,857)	-3.27%	
VEHICLE MAINTENANCE	6,610,590	6,158,505	452,085	7.34%	
FACILITIES MAINTENANCE	2,365,455	2,325,508	39,948	1.72%	
SERVICE DEVELOPMENT	2,363,309	2,230,742	132,567	5.94%	
TOTAL OPERATING EXPENSES	\$ 32,754,718	\$ 33,984,560	\$ (1,229,841)	-3.62%	
OPERATING INCOME (LOSS)	\$ (30,950,734)	\$ (32,220,010)	\$ 1,269,276	-3.94%	
NON OPERATING INCOME (EXPENSE):					
SALES TAX	\$ 30,485,000	\$ 30,633,000	\$ (148,000)	-0.48%	
OPERATING GRANTS (SNPT / RM / WA REV)	53,775	62,500	(8,725)	-13.96%	
OTHER OPERATING GRANTS (CTR / PM)	-	-	-		
INTEREST INCOME	2,118,570	1,860,000	258,570	13.90%	
MISC INCOME (EXPENSE)	(12,079)	-	(12,079)		
INTEREST EXPENSE	-	-	-		
GAIN OR LOSS ON DISPOSITION OF ASSET	6,394	-	6,394		
DEPRECIATION EXPENSE	(5,332,424)	(5,250,000)	(82,424)	1.57%	
AMORTIZATION EXPENSE	(33,161)	(33,162)	1	0.00%	
SALES TAX COLLECTION FEE	(304,850)	(306,330)	1,480	-0.48%	
NON OPERATING REVENUE, NET	\$ 26,981,225	\$ 26,966,008	\$ 15,217	0.06%	
NET INCOME (LOSS)	\$ (3,969,509)	\$ (5,254,002)	\$ 1,284,492		

Total Revenue - Transit Fund

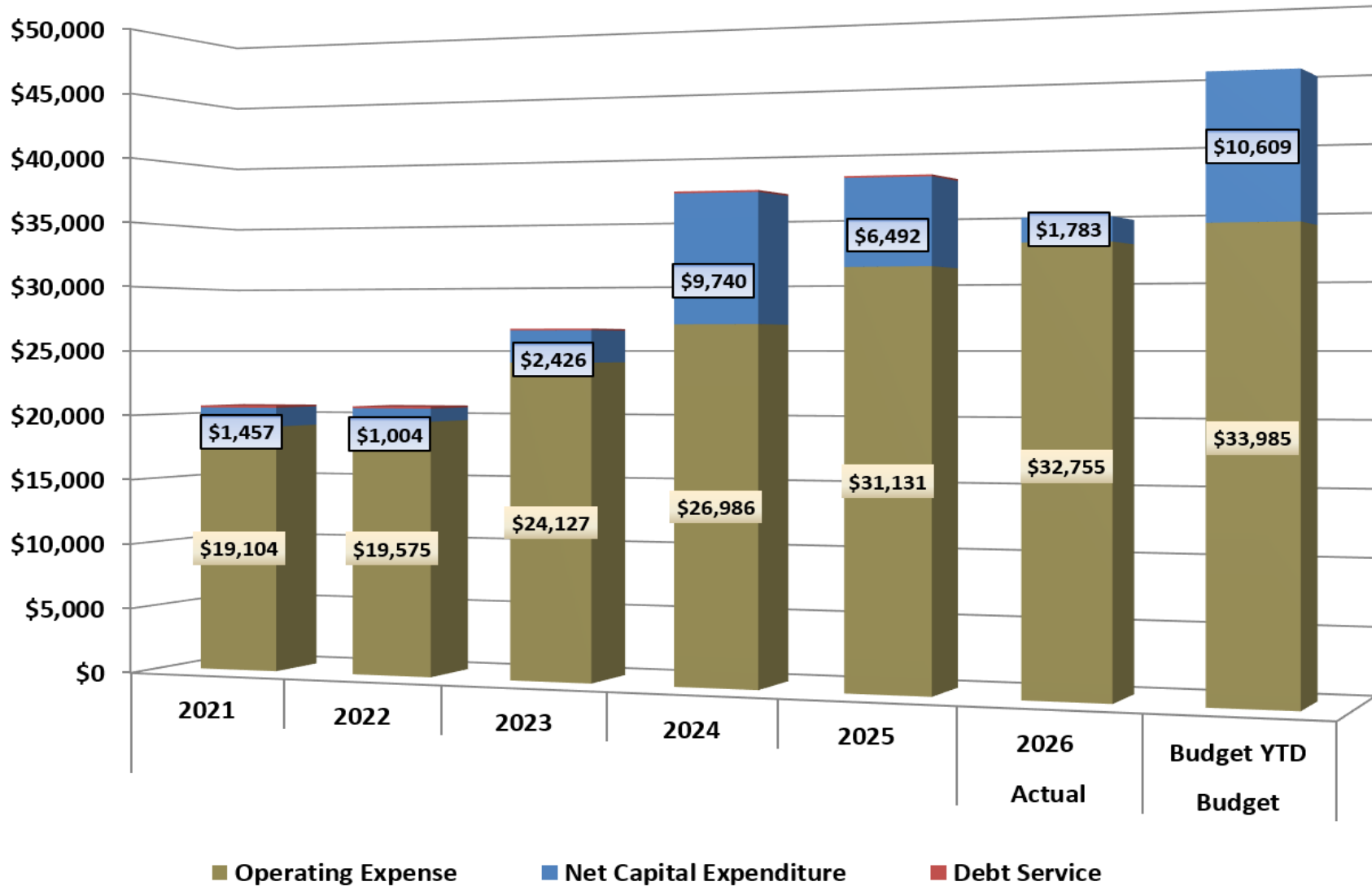
Year to Date - June

(in thousands)



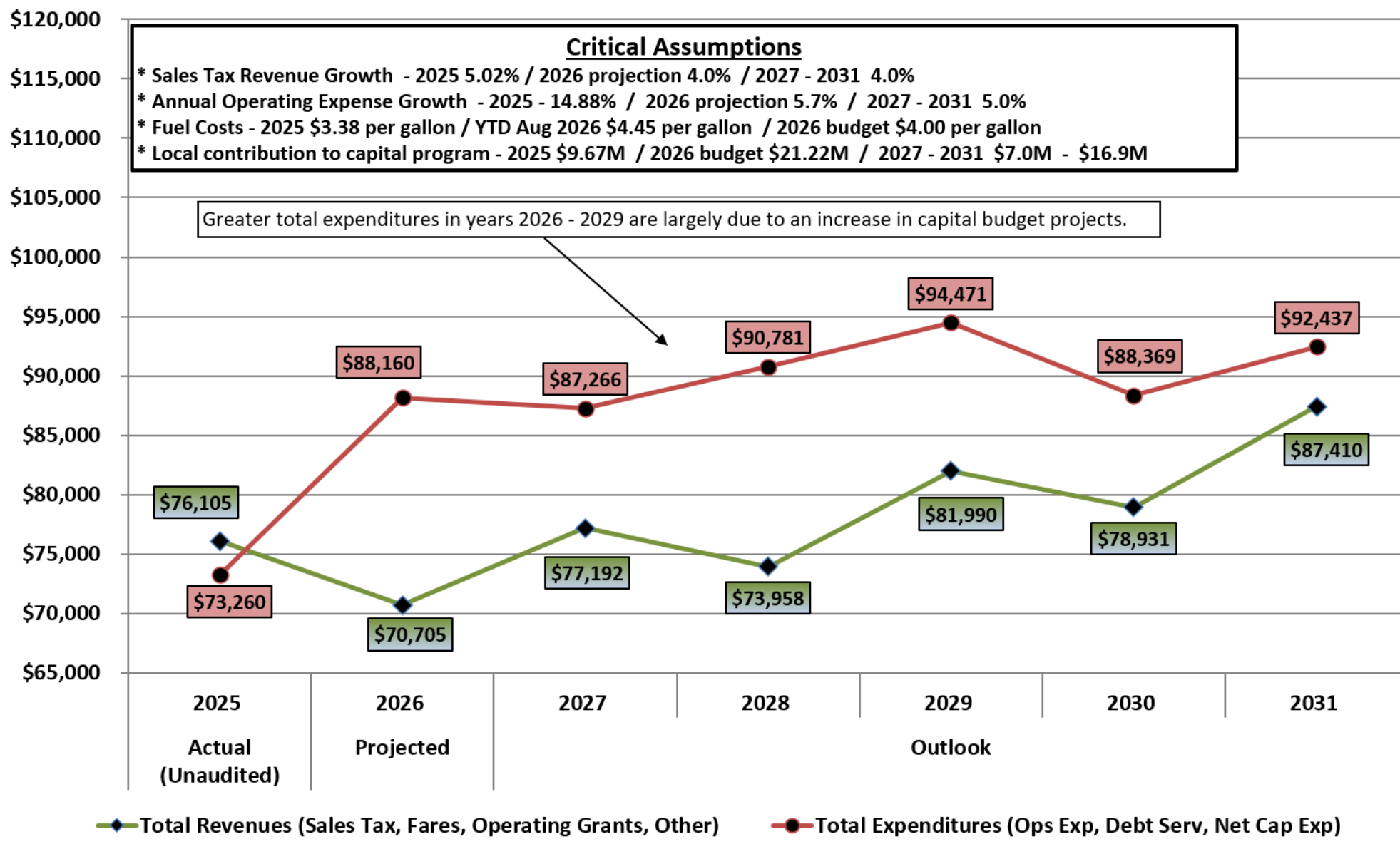
Total Net Expenditures - Transit Fund

Year to Date - June
(in thousands)



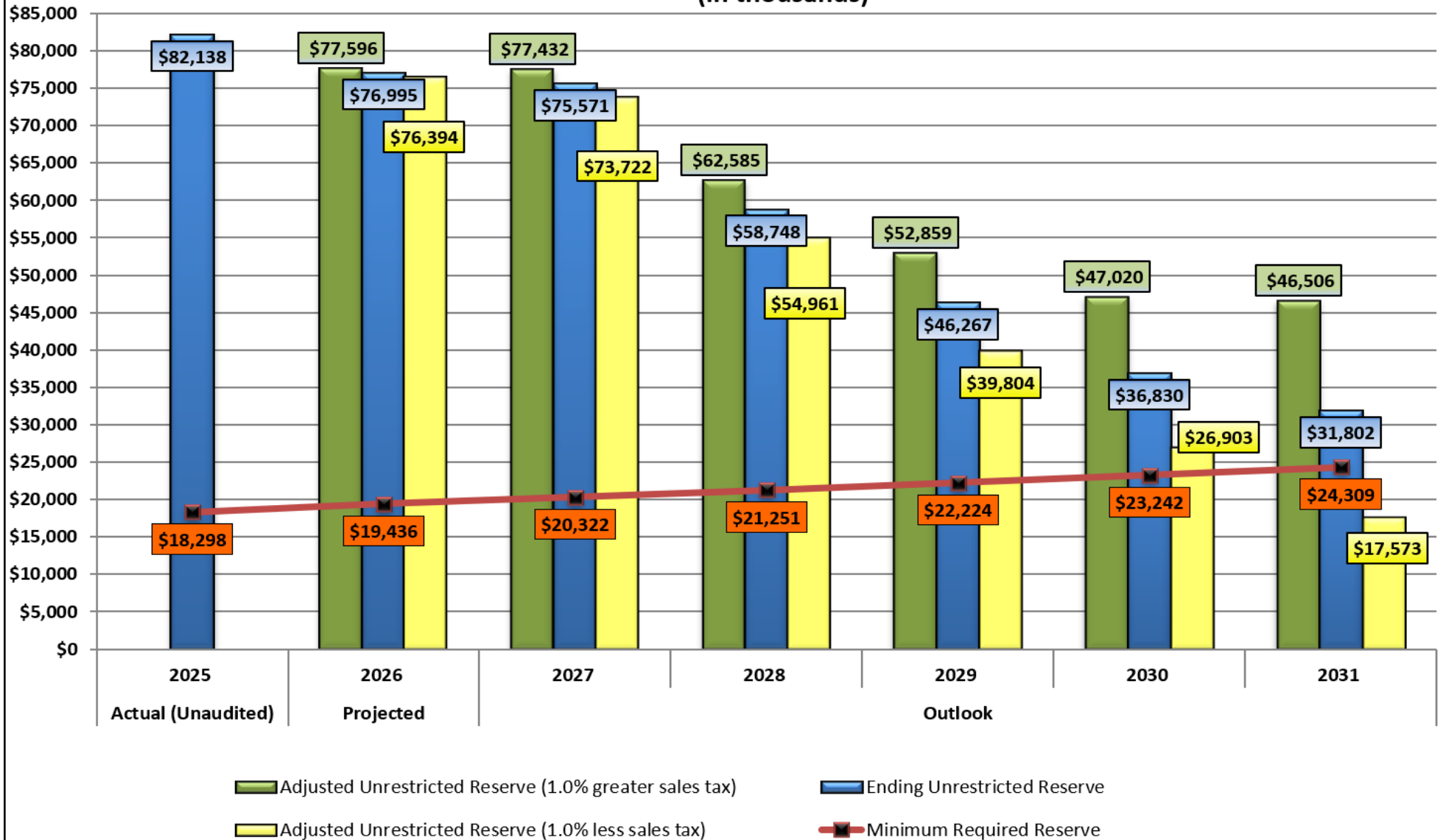
Total Revenues and Expenditures - Transit Fund

(in thousands)



Unrestricted Reserve - Transit Fund

(in thousands)



Quarterly Ferry Fund Financial Report

JUNE 2026



Summary Income Statement - Ferry Fund

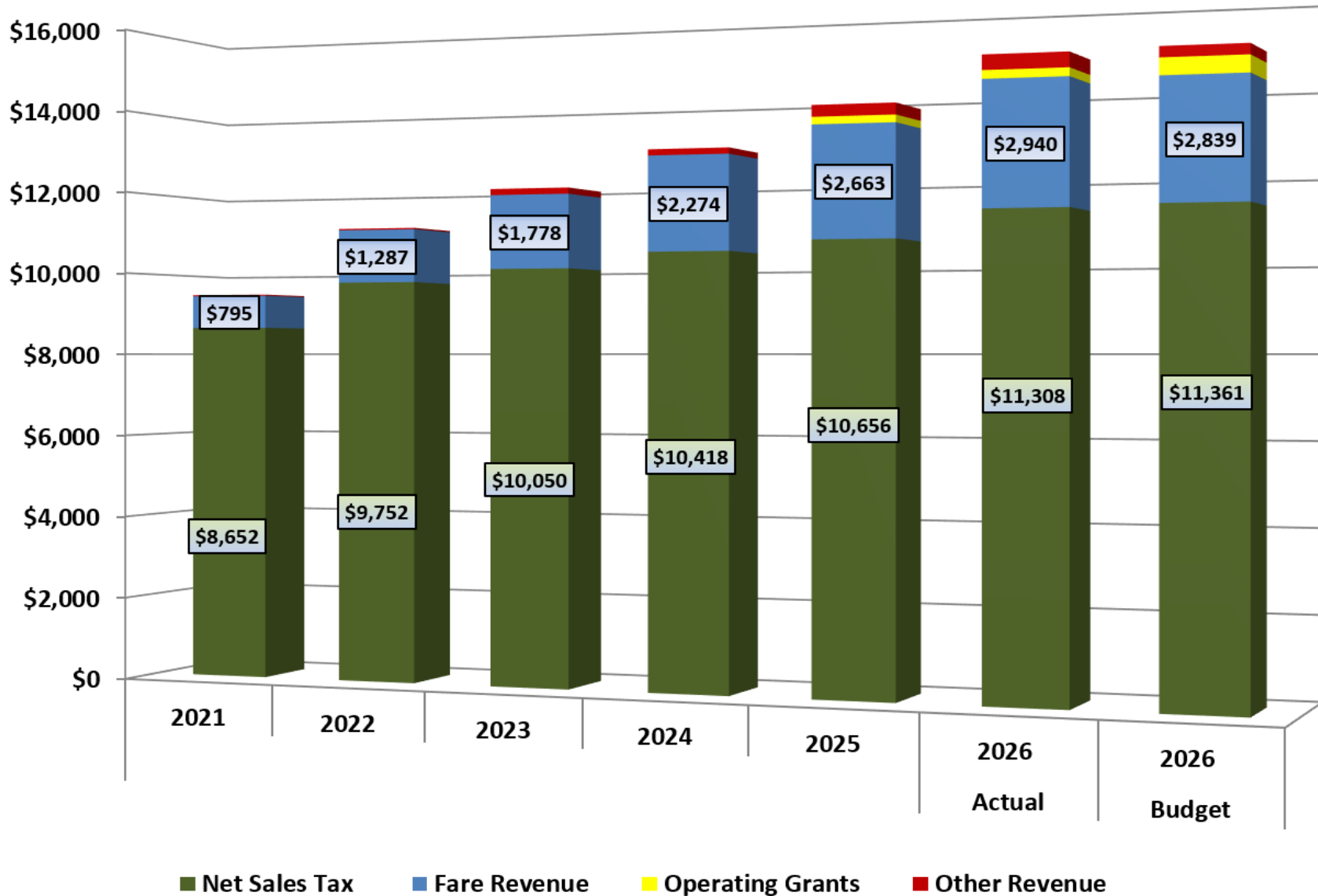
Second Quarter - 2026

	Actual	Budget	Over / (Under) Budget		Notes
			(\$)	(%)	
OPERATING INCOME:					
LOCAL FERRIES	\$ 397,606	\$ 367,200	\$ 30,406	8.28%	
BREMERTON FAST FERRY	1,512,447	1,533,300	(20,853)	-1.36%	
KINGSTON FAST FERRY	386,042	347,000	39,042	11.25%	
SOUTHWORTH FERRY	644,380	591,600	52,780	8.92%	
TOTAL OPERATING REVENUE	\$ 2,940,475	\$ 2,839,100	\$ 101,375	3.57%	
OPERATING EXPENSE:					
GENERAL ADMINISTRATION	\$ 1,352,339	\$ 1,425,639	\$ (73,300)	-5.14%	
LOCAL FERRY	915,235	1,193,362	(278,127)	-23.31%	Wages & Benefits less than budget
BREMERTON FAST FERRY	2,303,184	1,892,881	410,303	21.68%	Difference in wage actuals as a result of time clocks
KINGSTON FAST FERRY	1,973,007	1,972,114	893	0.05%	
SOUTHWORTH FERRY	1,866,678	1,923,453	(56,774)	-2.95%	
MAINTENANCE AND FACILITIES	3,381,479	5,368,432	(1,986,953)	-37.01%	Timing difference on vessel preventative maint.
TOTAL OPERATING EXPENSES	\$ 11,791,921	\$ 13,775,881	\$ (1,983,960)	-14.40%	
OPERATING INCOME (LOSS)	\$ (8,851,446)	\$ (10,936,781)	\$ 2,085,335	-19.07%	
NON OPERATING INCOME (EXPENSE):					
SALES TAX	\$ 11,422,000	\$ 11,476,000	\$ (54,000)	-0.47%	
OPERATING GRANTS	200,000	400,000	(200,000)	-50.00%	
INTEREST INCOME	354,024	252,000	102,024	40.49%	
INTEREST EXPENSE	(339,468)	(312,000)	(27,468)	8.80%	
DEPRECIATION EXPENSE	(2,369,297)	(1,950,000)	(419,297)	21.50%	
AMORTIZATION EXPENSE	(6,080)	(\$6,078)	(2)	0.03%	
SALES TAX COLLECTION FEE	(114,220)	(114,760)	540	-0.47%	
NON OPERATING REVENUE, NET	\$ 9,146,959	\$ 9,745,162	\$ (598,203)	-6.14%	
NET INCOME (LOSS)	\$ 295,513	\$ (1,191,619)	\$ 1,487,132	-124.80%	

Total Revenue - Ferry Fund

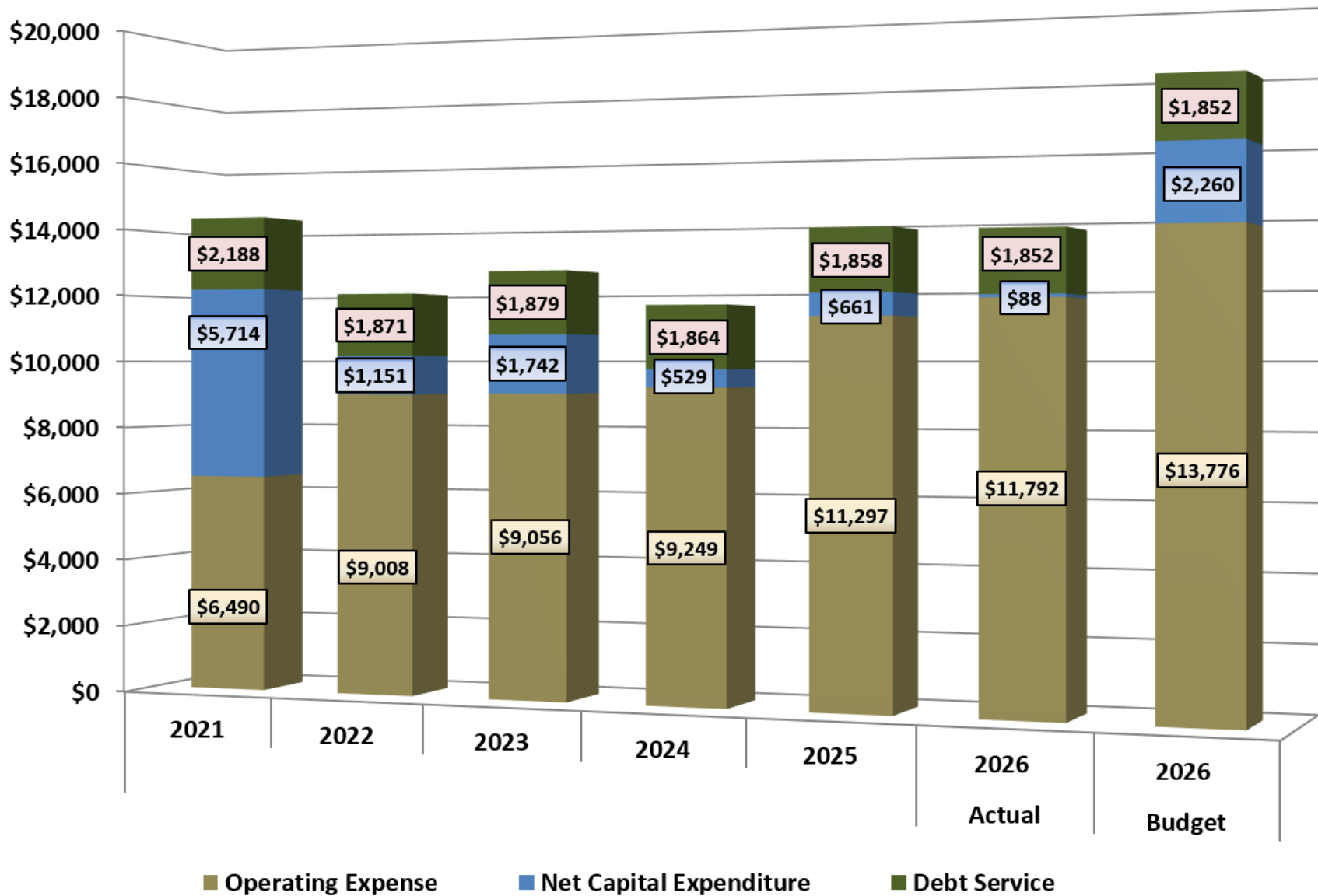
Year to Date - June

(in thousands)



Total Net Expenditures - Ferry Fund

Year to Date - June
(in thousands)



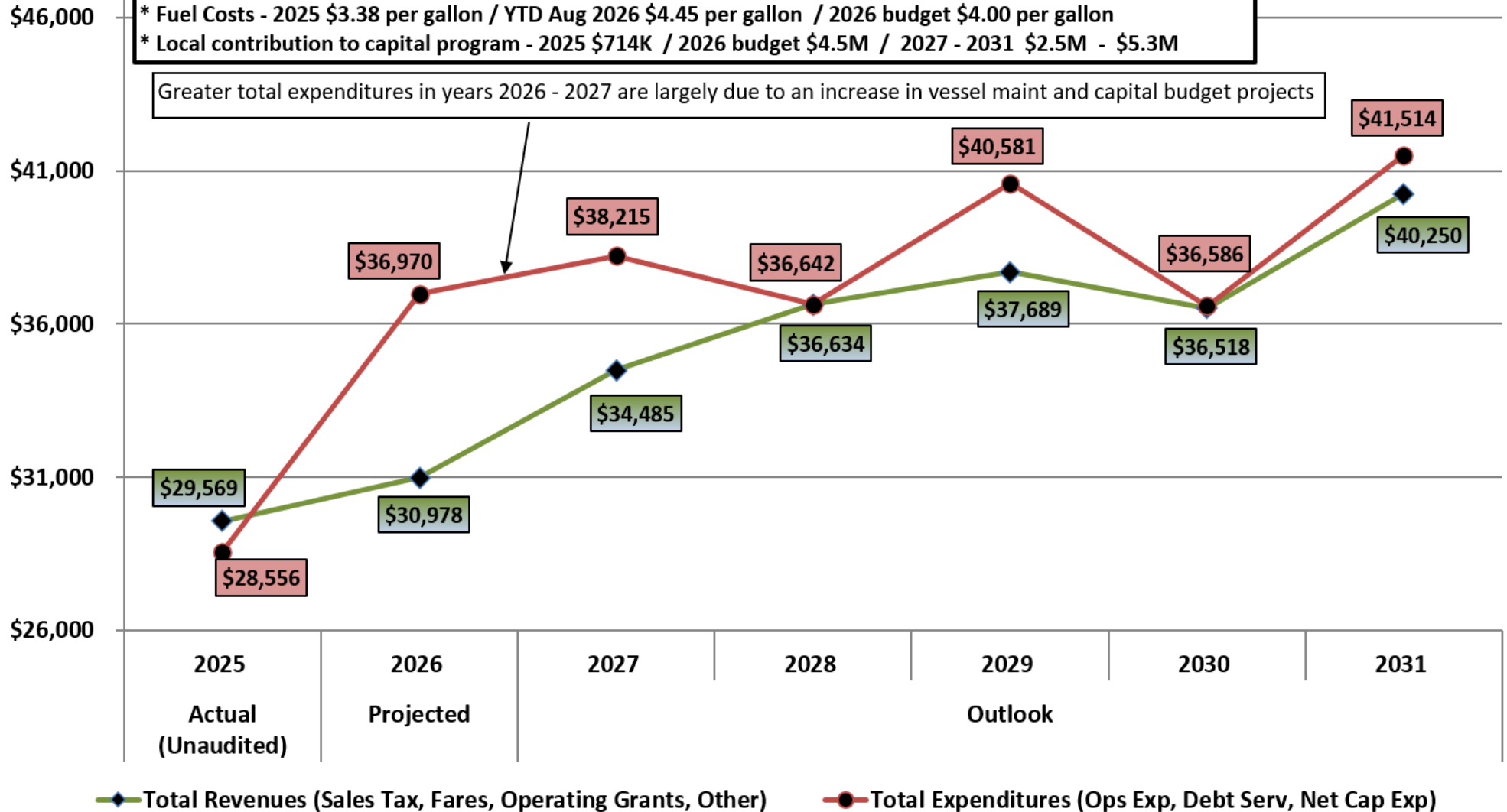
Total Revenues and Expenditures - Ferry Fund

(in thousands)

Critical Assumptions

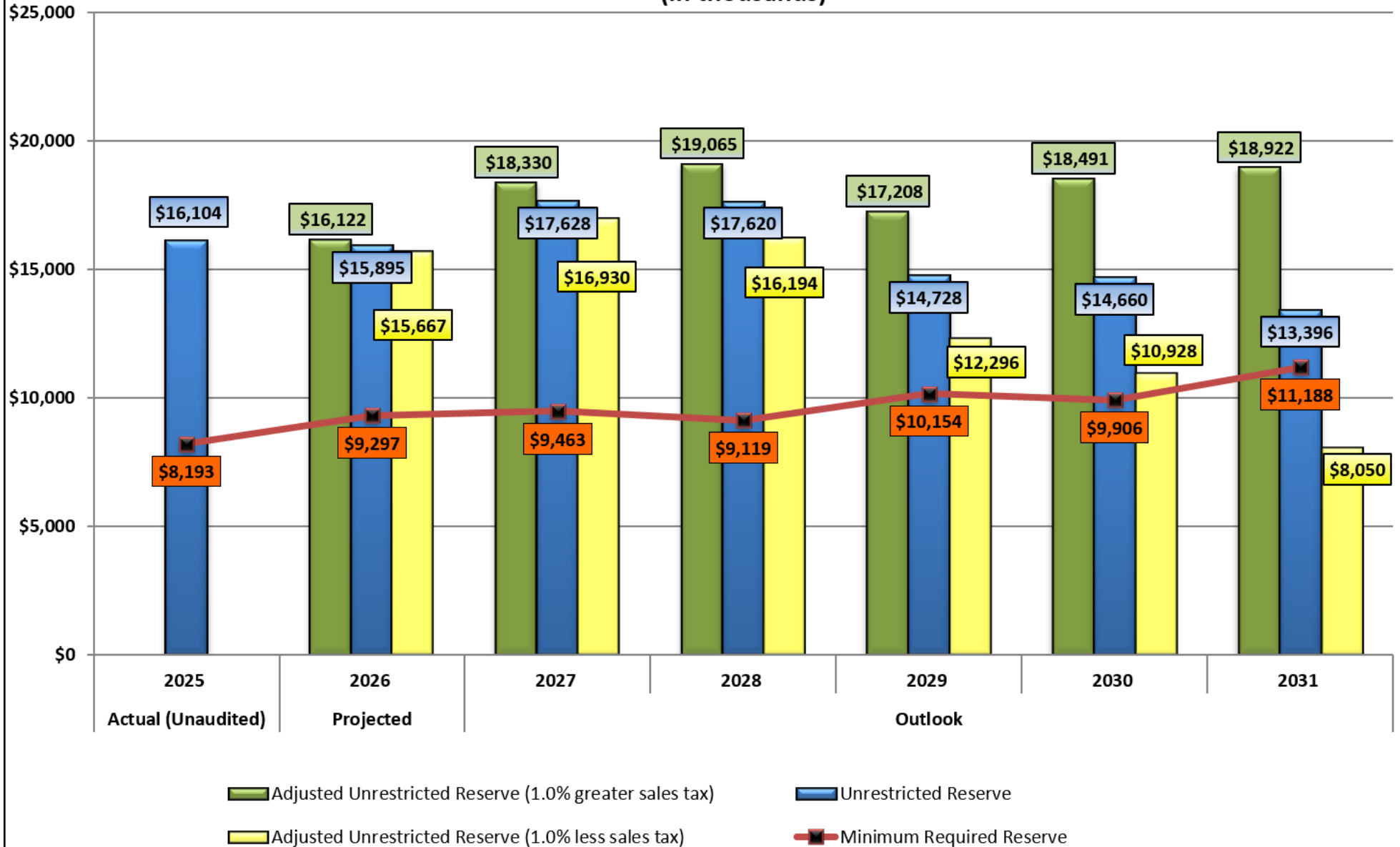
- * Sales Tax Revenue Growth - 2025 5.02% / 2026 projection 4.0% / 2027 - 2031 4.0%
- * Annual Operating Expense Growth - 2025 10.19% / 2026 projection 19.14% / 2027 - 2031 5.0%
- * Fuel Costs - 2025 \$3.38 per gallon / YTD Aug 2026 \$4.45 per gallon / 2026 budget \$4.00 per gallon
- * Local contribution to capital program - 2025 \$714K / 2026 budget \$4.5M / 2027 - 2031 \$2.5M - \$5.3M

Greater total expenditures in years 2026 - 2027 are largely due to an increase in vessel maint and capital budget projects



Unrestricted Reserve - Ferry Fund

(in thousands)



Capital Work In Progress - August 2026 (Preliminary)

	Capital Budget And Expenditures							Capital Funding		
	2026 Budget	Current Month	YTD Expenditures	Encumbrance	Budget Remaining (\$)	Budget Remaining (%)	Cumulative Expenditures	Local Funds Budget	Grant Funds Budget	Total Funds Budget
Transit Fund										
Routed Coaches	12,785,749	-	-	-	12,785,749	100%	8,326	7,672,063	5,113,686	12,785,749
Access Bus & Van/VanLink Replacements	7,534,015	230,644	931,468	1,973,310	4,629,237	61%	931,468	-	7,534,015	7,534,015
Inductive Charging (Bases)	2,900,000	-	-	4,608,000	(1,708,000)	-59%	-	1,509,560	1,390,440	2,900,000
Electric Bus (10) & Charleston & North Base Chargers	1,363,835	-	-	3,841,221	(2,477,386)	-182%	-	272,767	1,091,068	1,363,835
Vanpool/Vanlink Expansion Vehicles (3/3)	360,000	-	424	-	359,576	100%	424	360,000	-	360,000
Double Decker Buses	8,250,000	-	-	-	8,250,000	100%	-	1,650,000	6,600,000	8,250,000
APC Systems Equipment/Digital Signage	6,653,663	-	80,154	3,097,245	3,476,265	52%	4,653,788	6,653,663	-	6,653,663
Operations Bases										
Harborside										
Third Floor Design and Remodel (Parametrix Space)	500,000	7,938	75,327	-	424,673	85%	75,327	500,000	-	500,000
Charleston Base										
Driver Room Rehabilitation (Kitchen/Lockers/Furniture)	30,000	-	-	-	30,000	100%	-	30,000	-	30,000
Mini Heat Pump Replacements (2)	60,000	-	-	-	60,000	100%	-	60,000	-	60,000
Elevator Replacement	210,000	-	114,158	-	95,842	46%	114,158	210,000	-	210,000
North Base										
North Base HD Maintenance Facility PE/Env	1,499,205	-	85,814	787,586	625,805	42%	1,743,584	19,459	1,479,746	1,499,205
North Base Temporary Operating Facility & Connections	195,000	-	-	-	195,000	100%	-	195,000	-	195,000
North Base HD Maintenance Facility CN & CN Mgmt	26,530,624	-	-	-	26,530,624	100%	20,991	4,219,369	22,311,255	26,530,624
South Base										
South Base (ESA, Permits, CM)	80,400	4,305	11,566	79,155	(10,321)	-13%	302,940	15,586	64,814	80,400
Transfer Centers / Park & Ride										
HWY 16 P & R PE/Design/ROW (Ruby Creek)	1,226,724	-	144,350	-	1,082,374	88%	1,842,850	396,553	830,171	1,226,724
HWY 16 P & R CN (Ruby Creek)	19,070,812	-	19,555	-	19,051,257	100%	765,122	8,648,936	10,421,876	19,070,812
Sewer Lift Station Ruby Creek	3,121,678	-	37,052	707,590	2,377,037	76%	556,003	3,121,678	-	3,121,678
Silverdale Transfer Center	493,145	-	52,710	367,577	72,858	15%	523,039	493,145	-	493,145
Gateway Bus Storage Facility & Park and Ride PE/Design	782,108	-	13,599	156,719	611,790	78%	440,893	112,370	669,738	782,108
SR 104 Park & Ride ROW Only	600,000	9,000	22,591	-	577,409	96%	536,188	600,000	-	600,000
Bus Stops (Shelters, pads, and Construction)	100,000	-	23,269	-	76,731	77%	23,269	100,000	-	100,000
West Bremerton Hydrogen Fueling & P&R (Design & ROW)	6,099,914	-	23	-	6,099,891	100%	140,784	1,340,383	4,759,531	6,099,914
Poulsbo Park & Ride (10% Design, ROW & PE) (Johnson Rd.)	2,488,903	-	6,615	334,091	2,148,197	86%	243,897	1,324,196	1,164,707	2,488,903
Inductive Charging TCs (encumbered)	113,318	-	-	-	113,318	100%	-	113,318	-	113,318
Inductive Charging Combined Construction (CB, NB, BITC, WWTC)	14,000,000	-	158,078	293,316	13,548,606	97%	9,401,488	2,800,000	11,200,000	14,000,000
Operator Training Facility	786,331	83,548	159,600	317,480	309,250	39%	599,719	786,331	-	786,331
Day Road Park & Ride (Design & Construction)	14,229,712	-	707,232	1,907,756	11,614,724	82%	1,294,655	6,220,332	8,009,380	14,229,712
Equipment and Systems										
Computer Infrastructure Improvements (Fiber SB & CB) (encumbered)	67,000	-	199,897	-	(132,897)	-198%	199,897	67,000	-	67,000
Network Switches	100,000	-	-	-	100,000	100%	-	100,000	-	100,000
Routers (3)	25,000	-	-	-	25,000	100%	-	25,000	-	25,000
APC UPS for Servers	30,000	-	-	-	30,000	100%	-	30,000	-	30,000
IP Cameras (Bremerton, PO Dock, South Base, CII)	947,500	-	-	-	947,500	100%	-	397,500	550,000	947,500
Digital Display Panels	150,000	-	49,071	-	100,929	67%	49,071	150,000	-	150,000
Env. Health Mgmt. System	78,500	-	-	14,685	63,815	81%	-	78,500	-	78,500
Firewalls	60,000	-	-	-	60,000	100%	-	60,000	-	60,000

Capital Work In Progress - August 2026 (Preliminary)

	Capital Budget And Expenditures							Capital Funding		
	2026 Budget	Current Month	YTD Expenditures	Encumbrance	Budget Remaining (\$)	Budget Remaining (%)	Cumulative Expenditures	Local Funds Budget	Grant Funds Budget	Total Funds Budget
Hyper Converge (Server/Storage/Network Off Site Recovery System)	200,000	-	-	-	200,000	100%	-	200,000	-	200,000
Website Content Management	418,000	-	-	-	418,000	100%	-	418,000	-	418,000
Engine Repair Trainer	100,000	-	58,129	-	41,871	42%	58,129	100,000	-	100,000
Rodeo/Training Speed Radar Sign	7,500	-	6,787	-	713	10%	6,787	7,500	-	7,500
Rodeo Trailer	14,100	-	-	-	14,100	100%	-	14,100	-	14,100
Emergency AC Units Server Room	-	-	43,155	-	(43,155)	-	43,155	-	-	-
ORCA Phase II	-	-	34,365	-	(34,365)	-	281,645	-	-	-
Payroll System	-	(6,217)	20,904	-	(20,904)	-	226,215	-	-	-
Bus Simulator	-	-	84,000	-	(84,000)	-	401,353	-	-	-
Transit Fund Total	134,262,736	329,217	3,139,893	18,485,730	112,637,113	84%	25,485,164	51,072,309	83,190,427	134,262,736
Ferry Fund										
Ferry Vessels										
Owner Representation (New Vessels)	2,000,000	-	-	-	2,000,000	100%	-	2,000,000	-	2,000,000
Electric Fast Foil Ferry Design & Prototype	4,245,950	-	5,774	969,710	3,270,465	77%	1,909,442	245,950	4,000,000	4,245,950
Kingston Fast Ferry	17,531,963	-	27	-	17,531,936	100%	27	4,031,963	13,500,000	17,531,963
Electric Foot Ferry & Infrastructure Design and Construction Waterman II	15,015,136	-	15,000	907,044	14,093,092	94%	1,880,664	2,680,000	12,335,136	15,015,136
Ferry Terminal & Maintenance Facilities										
Seattle Terminal PE (10% & Environmental/PE)	5,995,916	-	75,641	4,990,706	929,569	16%	2,928,204	965,024	5,030,892	5,995,916
Southworth Terminal Redevelopment (WSF Partner)	3,102,691	-	161,905	2,940,786	0	0%	347,187	852,691	2,250,000	3,102,691
POF System PM (Vessel & Terminal) (Maint. Parts, Labor & Cleaning)	5,160,400	4,694	643,120	-	4,517,280	88%	643,120	-	5,160,400	5,160,400
Breakwater at Port Orchard Marina (Partnership)	1,000,000	-	-	-	1,000,000	100%	1,644	1,000,000	-	1,000,000
Marine Maintenance Fac. (Locate, ROW & Concept. Design)	825,425	-	-	-	825,425	100%	399,175	825,425	-	825,425
PO Intermodal Terminal PE	1,022,059	-	12,000	-	1,010,059	99%	12,000	170,343	851,716	1,022,059
Navigational Software	11,000	-	-	-	11,000	100%	-	11,000	-	11,000
Navigational Hardware	33,000	-	-	-	33,000	100%	-	33,000	-	33,000
Ferries Maint. Vehicles (2)	120,000	132,420	132,420	-	(12,420)	-10%	132,420	120,000	-	120,000
Ferry Fund Total	56,063,540	137,114	1,045,888	9,808,246	45,209,406	81%	8,253,884	12,935,396	43,128,144	56,063,540
Grand Total	190,326,276	466,331	4,185,781	28,293,977	157,846,519	83%	33,739,048	64,007,705	126,318,571	190,326,276

RESOLUTION NO. 2026-01

A RESOLUTION OF THE KITSAP TRANSIT BOARD COMPOSITION REVIEW COMMITTEE COMPLETING THE PERIODIC REVIEW OF THE GOVERNING BODY'S COMPOSITION PURSUANT TO RCW 36.57A.055 AND ESTABLISHING THE EFFECTIVE DATE OF THE APPROVED BOARD COMPOSITION

WHEREAS, RCW 36.57A.055 requires the representatives of the component county and component cities of Kitsap Transit to review the composition of the Kitsap Transit Board of Commissioners at least once every four years; and

WHEREAS, proper notice of the Board Composition Review Committee meeting was provided as required by law; and

WHEREAS, a Board Composition Review Committee ("Committee") was formed of elected officials from Kitsap Transit's component jurisdictions; and

WHEREAS, a quorum of the representatives entitled to participate in the review was present and conducted the review on September 4, 2026; and

WHEREAS, the Committee reviewed the current composition of the Kitsap Transit Board of Commissioners, including representation of the component jurisdictions and the operational and governance needs of Kitsap Transit; and

WHEREAS, after discussion and consideration of the factors relevant to effective governance, the Committee determined that the current composition of the Board should be retained; and

WHEREAS, the Committee finds that implementation of the approved composition on January 1, 2027, will facilitate orderly appointments by the component jurisdictions and provide for a smooth transition to the approved governance structure.

NOW, THEREFORE, BE IT RESOLVED BY THE KITSAP TRANSIT BOARD COMPOSITION REVIEW COMMITTEE AS FOLLOWS:

Section 1. Completion of Statutory Review.

The Committee hereby finds and declares that the periodic review required by RCW 36.57A.055 has been timely completed.

Section 2. Approved Board Composition.

The Committee finds that the existing Board composition remains appropriate and shall continue without modification.

Section 3. Effective Date.

The composition approved in Section 2 shall become effective on January 1, 2027.

Section 4. Continuation of Existing Board.

Until the effective date specified in Section 3 and until successor appointments are made and qualified in accordance with applicable law and Kitsap Transit governing documents, the current Board members shall continue to serve and exercise all powers and authority of their respective offices.

Section 5. Direction to Staff.

The Executive Director and legal counsel are authorized and directed to:

1. Maintain this Resolution as the official record of the Committee's statutory review;
2. Provide copies of this Resolution to Kitsap County and each component city;
3. Take such administrative actions as are necessary to implement the approved Board composition on the effective date; and
4. Update governance records and bylaws as necessary to reflect the approved composition.

Section 6. Severability.

If any provision of this Resolution is determined to be invalid, the remaining provisions shall remain in full force and effect.

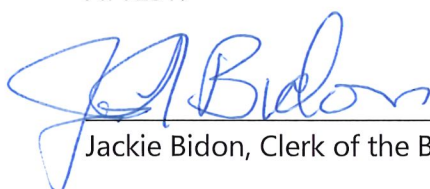
Section 7. Effective Upon Adoption.

This Resolution shall take effect immediately upon adoption.

ADOPTED by the Board of Composition Review Committee at their meeting held on this 4th day of September, 2026.


Chairperson Robert Peteanu

ATTEST:


Jackie Bidon, Clerk of the Board