

## ADDENDUM #1

**KITSAP TRANSIT**  
**Request for Qualifications**  
***Seattle Terminal Alternative Analysis***  
**RFQ #KT 20-670**  
**March 20, 2020**

60 Washington Ave. Ste.  
200  
Bremerton, WA 98337  
Phone: 360.479.6962  
Fax: 360.377.7086

[www.kitsaptransit.org](http://www.kitsaptransit.org)



### **Amendments, Clarifications and Corrections:**

**Amend:** Section 2.1 Proposal Due Date as follows:

~~Sealed Proposals must be mailed or hand-delivered to Kitsap Transit's Main Administration Office, Reception desk NO LATER THAN 2:00 P.M., on April 1, 2020 and must be addressed as RFQ KT #20-670 Seattle Terminal Alternative Analysis, Patrick Rogers, Kitsap Transit, 60 Washington Ave., Ste. 200, Bremerton, Washington 98337-1888. Late proposals will be rejected. Faxed and emailed proposals will NOT be accepted.~~

Proposals will be received via email at [Patrickr@kitsaptransit.com](mailto:Patrickr@kitsaptransit.com) NO LATER THAN 2:00 PM on April 1, 2020. The Subject line of the email should read: **RFQ KT #20-670 Seattle Terminal Alternative Analysis**. When the official clock reads 2:00:01 PM, Proposals will be considered late and will not be considered for award.

**Amend:** All references to sealed Proposals or hand delivered should be replaced by **via email**.

### **Questions Asked and Answers Provided:**

**Question #1:** Due to the current COVID-19 public health crisis and social distancing mandates, would you consider accepting an electronic (PDF) proposal in lieu of hand-delivered hard copies to Kitsap Transit's Main Administration Office? This would allow all of our staff to continue working from home, eliminating the need for production and technical staff to come together in an office environment to manage the printing, copy, binding and production of the hard copy proposals.

*Answer #1:* Please see amendments above.

**Question #2:** On page 12 of the RFP Item #4 "Past Experience": Please clarify if one page maximum is allowed per project or if only one page is allowed in total for all of "Past Experience".

*Answer #2:* One page per project.

**Question #3:** Could you please give a general feel about when we should be able to deliver a completed study for the project?

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*Answer #3:* 2021 4<sup>th</sup> Quarter

**Question #4:** How does KT desire the Public Involvement process to work? Will KT take the lead (with input from the consultant) on times & places for public meetings and establishing other outreach efforts (such as putting up web page portals) or do you expect the consultant to make recommendations in this regard, and then the consultant is expected to set them up after agreement on the approach?

*Answer #4:* Consultant to coordinate all outreach aspects.

**Question #5:** Would a using a SEPA checklist template (using existing environmental/cultural resource focused reports as a basis for this analysis) be an acceptable method for conducting the environmental analysis for each of the up to three remaining sites of the analysis?

*Answer #5:* Yes as long as risks are identified and expanded upon.

**All other terms and conditions remain the same.**

END ADDENDUM 1

Please remember to acknowledge this addendum on your bid sheet.