

RESOLUTION NO. 25-68

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS
APPROVING CHANGE ORDER 4 FOR CONTRACT KT 22-758 NEEDS
ASSESSMENT, SCOPE OF WORK (SOW) AND IMPLEMENTATION SUPPORT

WHEREAS, at its regular meeting on February 7, 2023, the Board approved Resolution 23-12, authorizing staff to exercise an optional task on implementation support to the Arcadis for oversight on the Computer Aided Dispatch/Automated Vehicle Location (CAD/AVL), Automatic Passenger Counting (APC), Automated Voice Announcements (AVA), Real Time Passenger (RTPI) systems replacement project; and

WHEREAS, the project is underway and nearing completion, but has experienced schedule delays during implementation due to the highly technical nature of system development and integration, which has extended the timeline for completion; and

WHEREAS, as a result of these impacts, the project remains in System Acceptance Testing; and

WHEREAS, Arcadis' contract funds are nearing exhaustion prior to completion of testing or subsequent key milestones, with project closeout now anticipated in late 2025; and

WHEREAS, staff has completed a cost analysis and considers Arcadis' cost proposal to be fair and reasonable in the amount of ninety-four thousand eight hundred forty dollars (\$94,840); and

WHEREAS, additional authorization will ensure continued support for System Acceptance Testing, burn-in testing, final acceptance, and all related tasks required for the ferry take-home program, including design review, testing support, and resolution of unforeseen issues; and

WHEREAS, successful completion of acceptance testing is essential to ensure the reliability of real-time passenger information and the efficiency of transit operations; and

WHEREAS, retaining Arcadis' technical expertise and continuity of oversight minimizes project risk, protects the agency's investment, and ensures proper coordination among system vendors and stakeholders.

NOW THEREFORE, BE IT RESOLVED the Kitsap Transit Board of Commissioners hereby authorizes the approval of Change Order 4 for contract KT 22-758, Needs Assessment Scope of Work (SOW) and Implement Support in the amount of ninety-four thousand eight hundred forty dollars (\$94,840), reauthorizing the Executive Director's authority in accordance with Kitsap Transit's Procurement Policy.

ADOPTED by the Kitsap Transit Board of Commissioners at a regular meeting held on the 7th day of October 2025.

Signed by:

Rob Putaansuu

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Rob Putaansuu, Chairperson

ATTEST:

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Jackie Bidon

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Jackie Bidon, Clerk of the Board