

Asset Surplus Authorization Form

Date	9/26/2025
Requesting Dept	VEHICLE MAINTENANCE
Contact Name	Denise Lynch

Asset Tag / VIN Number	Asset or Vehicle Description	Reason for Surplus - refer to examples below (1)	Estimated FMV (2) (greater or less than \$5,000)	Surplus Method (Auction / Disposal / Sale to Govt Entity or Non-profit)	Negotiated Sale Value if sale is to Govt Entity or Non-Profit (3) (4)
BOX 78	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 410.28	Auction // RICHIE BRO'S	
BOXES 79, 80, 81, 82	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 1,970.82	Auction // RICHIE BRO'S	
BOXES 83, 84, 85, 86	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 1,949.46	Auction // RICHIE BRO'S	
BOXES 87, 88	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 1,999.76	Auction // RICHIE BRO'S	
BOX 89	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 1,995.25	Auction // RICHIE BRO'S	
BOXES 90, 91	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 1,987.54	Auction // RICHIE BRO'S	
BOXES 92, 93	OBSOLETE VEHICLE PARTS	OBSOLETE VEHICLE PARTS	\$ 1,990.47	Auction // RICHIE BRO'S	
PALLET X3	DESTINATION SIGNS FOR SCHOOL BUSES	OBSOLETE VEHICLE PARTS	\$ 132,623.12	SCRAP METAL	

- (1) Reasons for Surplus:

(1) asset exceeds useful life in accordance with FTA life by asset class (Acct Supervisor can verify), (2) obsolete or no longer meets agency standards, (3) availability and/or cost of parts or maintenance is no longer feasible, (4) asset no longer complies with health or safety standards, (5) asset is no longer needed by Kitsap Transit
- (2) Board Authorization:

The board must authorize the surplus of any vehicle, vessel, or real property regardless of estimated FMV. Surplus of equipment with estimated FMV less than \$5,000 may be authorized by the Executive Director
- (3) Sale to Govt Entity:

Sale to government entity may occur for negotiated amount less than estimated FMV provided it is to local government entity in Kitsap County benefiting Kitsap county residents or another Washington public transit agency.
- (4) Sale to non-profit:

Kitsap Transit may sell directly to a Kitsap County non-profit if the sale occurs at estimated FMV of a renowned published source. Non-profits may otherwise attend the auction if sale can not be reached at estimated FMV.