

## **RESOLUTION NO. 21-23**

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS  
AUTHORIZING STAFF TO AWARD A CONTRACT FOR A DELIVERY CREW TO  
TRANSPORT THE M/V SOLANO FROM MARE ISLAND, CA TO THE PUGET  
SOUND

**WHEREAS**, at a regular meeting held on February 2, 2021, the Board of Commissioners approved Resolution No. 21-13 authorizing staff to solicit bids for a delivery crew to transport the M/V Solano from Mare Island, CA to the Puget Sound; and

**WHEREAS**, Kitsap Transit received (2) quotes in response to the February 16, 2021 Request for Quote, KT 21-702 Transportation of the M/V Solano; and

**WHEREAS**, procurement staff conducted a price analysis comparing the offered prices against each other and KT's Independent Cost Estimate (ICE) to determine the pricing offered by both proposers as "fair and reasonable;" and

**WHEREAS**, during the review of the provided references, it was determined that Small Planet, LLC, not only has a working history with Water Emergency Transportation Authority (WETA) but also working knowledge of the Solano and experience transporting similar vessels from the California Bay Area to the Puget Sound; and

**WHEREAS**, Small Planet, LLC, was the responsible bidder, providing the quote with the best value in the amount of twenty-five thousand dollars (\$25,000) plus applicable sales tax; and

**WHEREAS**, this procurement opportunity was presented after the 2021 Ferry-Capital Budget was approved, and therefore, not contained in the 2021 Ferry- Capital Budget approved through Resolution No. 20-52; and

**WHEREAS**, it is anticipated that this procurement will be added to the amended 2021 Ferry-Capital Budget that will be presented to the Board of Commissioners later this year; and

**WHEREAS**, based on the facts above and the need to transport the M/V Solano from Mare Island, CA to the Puget Sound, staff recommends that Small Planet, LLC be awarded KT 21-702.

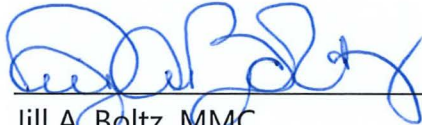
**NOW THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby authorizes staff to award the contract to Small Planet, LLC, in an amount of twenty-five thousand dollars (\$25,000) plus applicable sales tax for a delivery crew to transport the M/V Solano from Mare Island, CA to the Puget Sound.

**ADOPTED** by the Kitsap Transit Board of Commissioners at a regular meeting held on the 2<sup>nd</sup> day of March, 2021.



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Robert Putaansuu, Chairperson

ATTEST:



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Jill A. Boltz, MMC  
Clerk of the Board



## **MEMORANDUM**

**DATE: February 23, 2021**

**TO: Raymond Scott**

**FROM: Patrick Rogers**

**SUBJECT: Recommendation to Award- Transportation of the MV Solano**

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On February 22, 2021 Kitsap Transit received two (2) bids in response to the above referenced solicitation. Both responsive Bids were sent for review and evaluation to determine which Proposer provided Kitsap Transit with the "best value."

Procurement Staff conducted a price analysis comparing the offered prices against each other and our ICE. This analysis shows that the pricing offered by both Proposers is "fair and reasonable".

During the review of the provided references, it was determined that Small Planet LLC has a working history with the current owner of the Solano; WETA. They also have a working knowledge of the Solano and have transported similar vessels from the California Bay Area to the Puget Sound.

Based on the pricing offered and the provided previous experience, it is my determination that Small Planet LLC offers Kitsap Transit the "best value" and should be awarded the Transportation of the M/V Solano in the amount of \$25,000 plus any applicable sales tax.

If you have any questions, please contact me at 360-479-6960.

Patrick Rogers, Purchasing Coordinator